



COMMUNITY RISK REDUCTION BUREAU • FIRE STATION #4  
8210 W. SYLVANIA AVE. • SYLVANIA, OHIO 43560-9646  
PHONE 419-882-7676 • FAX 419-885-0031  
WWW.SYLVANIATOWNSHIP.COM

## SYLVANIA FIRE - EMS

### Plan Review Application

(Please submit both hard copy and digital copy of the plan)

**\*Plan Review – Up to 5000 Square Feet \$100**

**Over 5000 Square Feet \$250**

**\*Fire Alarm/Automatic Sprinkler Review - \$100**

**\*Hood Suppression System - \$50**

Site Address: \_\_\_\_\_

Occupant: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

### Type of Improvements: (Circle One)

New System

System Repair/Alterations

Kitchen Hood

New Construction

Building Modifications

Other: \_\_\_\_\_

*Pursuant to Ohio Fire Code, Section 104 (General Authority and Responsibilities) and Section 105 (Permits), the Sylvania Fire - EMS Department charges a fee for plan review and specific operational permits for projects within the fire district.*

Checks or money orders should be made payable to the Sylvania Fire - EMS Department. Cash, check or money orders are the only forms of payment accepted. Applications may be submitted in person, weekdays between 8:00 AM and 4:30 PM or mailed to: Sylvania Fire - EMS Department, 8210 Sylvania Ave. Sylvania, Ohio 43560.

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(Office Use Only)

Date Received: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Receipt # \_\_\_\_\_

Invoice Issued: \_\_\_\_\_



**PRACTICE FIRE SAFETY EVERY DAY!**